



## International Student Fees 2021 and Refund Policy

**Please note:** All costs are GST inclusive. These costs are current for 2021 and maybe subject to change for 2022.

Course Fees	\$ New Zealand	
<b>Tuition fee</b> Please contact the International Office for short term fees	<b>\$ 18,500</b>	Per year
<b>Administration fee</b>	<b>\$ 2,250</b>	Per year
<b>Accommodation Fees</b>		
<b>Boarding in Sacred Heart College Hostel</b> The annual boarding fee covers up to 40 weeks. Holiday accommodation and transfer for term breaks and public holidays can be arranged either by guardians/caregivers/agents, or by the International Office of the College at the boarder's own expense.	<b>\$ 14,300</b>	Per year
<b>Hostel placement fee</b>	<b>\$ 575</b>	New students only
<b>Boarding holiday homestay fee</b> Compulsory for Term 1, 2, 3 breaks, public holidays and school mid-term breaks when the Hostel is closed, unless accommodation is arranged by guardians or caregivers. Fees are an estimate only.	<b>\$ 3,300</b>	10.5 weeks approximately
<b>OR</b>		
<b>Homestay fees @ NZ\$308 weekly</b>	<b>\$ 14,168</b>	46 weeks
<b>Homestay administration and monitoring fee</b>	<b>\$ 360</b>	Per year
<b>Homestay multi-placement fee</b> Compulsory for boarders unless holiday accommodation arranged by guardian/caregivers, subject to the College's approval.	<b>\$ 460</b>	Up to 7 placements
<b>Homestay compliance/monitoring fee</b> Compulsory for private or agent-arranged homestays.	<b>\$ 165</b>	Per year
<b>Homestay holding fee</b> Required if student wants his room to be kept for the Christmas and New Year holidays.	<b>\$ 70</b>	Per week
<b>Guardianship Fee (for Boarders)</b> All International Students who are accepted into the Sacred Heart College Hostel, regardless of their age at the time of enrolment, MUST have a New Zealand Contact Person acting as their guardian (not a legal guardian). The guardianship fee is the fee charged only if the College arranges a professional guardian at the request of the parent(s) or caregivers. There is no fee if the parent(s) arranges their own guardian subject to the College's approval.	<b>\$ 3,200</b>	4 terms
<b>Airport Meet and Greet (see overleaf*)</b>	<b>\$ 65</b>	One way
<b>Additional Costs</b>		
Insurance (compulsory)	<b>\$ 530</b>	Per year
School uniform (allow extra for school shoes, laundry bag and bed sheets)	<b>\$ 765</b>	Basic requirements
Stationery and workbooks	<b>\$ 275</b>	Approximately
NCEA examination fees (for Years 11, 12 and 13 only)	<b>\$ 383.30</b>	Per year

**Please note:** School co-curricular activities i.e. camp fees, sport fees, music tuition, instrument hire and field trips are not included. Tuition fees must be paid prior to the student starting at Sacred Heart College. Boarding fees must be paid one year in advance; homestay fees must be paid in advance.



## ■ Tuition Fees Refund Policy

All tuition fees are to be paid prior to commencement of course at Sacred Heart College. Payment of fees is confirmation and acceptance of a contract with the College.

### Sacred Heart College will ONLY refund tuition fees under the following rules:

1. Refunds will only be made in exceptional circumstances.
2. Circumstances deemed to be exceptional are: the death or serious illness of a parent or the student concerned; a special family hardship; a failure by a student to obtain a student visa; the College ceasing to provide a course as contracted with a student; the College ceasing to be a signatory of Code of Practice; the College ceasing to be an education provider.
3. If an application is made before the commencement of the course, fees will be refunded in full less a NZ\$2,250 administration fee.
4. If an application is made within the commencement of the course, there will be a refund of the fees less:
  - An administration charge of \$2,250;
  - MOE and Proprietor's Levies already paid by the school;
  - The General Purpose and Attendance Due components of the fee already committed for the duration of the course, including salaries for teachers and staff involved in the International programme and commission paid to agents if applicable.
5. Any unused portion of fees paid to the homestay, SHC Hostel, or fees for services not yet delivered or used may be refunded.
6. Any application for a refund of fees must be made in writing to the Director of International Students outlining the reasons for the refund.
7. All refunds will be made to the person who paid the fees i.e. the parent, guardian or parental representative.

### No refunds will be made:

- If a student voluntarily withdraws from the College.
- If a student transfers to another school part-way through their course.
- If a student acquires permanent residency after the commencement of their course.
- If a student's enrolment is terminated by the College on the grounds of serious misconduct or unacceptable behaviour.

## ■ Fees Protection Policy

### Rationale

The school is required to ensure that all students' fees are protected in the event that the College is unable to continue to offer tuition to International Students or in the event that a student is required to return home.

### Guidelines

The Board of Trustees of Sacred Heart College confirms that the Tuition Fees of International Students will not be spent by the College prior to the tuition being provided.

## ■ Term Dates 2021

**Term 1:** Tuesday 2 February – Friday 16 April

**Term 2:** Monday 3 May – Friday 9 July

**Term 3:** Monday 26 July – Friday 1 October

**Term 4:** Monday 18 October – Wednesday 8 December

## ■ \*Airport Meet and Greet

This covers the initial reimbursement of travel costs for host family to and from the airport. It is not a commercial service, therefore no liability is incurred. It is for new students only.